

Virtually There

Have your expert or co-counsel attend a deposition virtually.

- Internet depositions provide video, audio, and a chat function for real-time interaction between you and your team.
- Real-time transcription can be stored, with audio and video, for later replay and review.



Use online conferencing to communicate more information during conference calls.

- Conferencing allows you to share documents and other information in real-time.
- Use conferencing to bring your clients up to date on the latest occurrences in law affecting them.

Acquire an Internet fax number to receive faxes wherever you receive e-mail

- Eliminates need to have faxes forwarded when you are out of the office
- Creates an electronic file to be archived with other digital records related to the case.

Use wireless e-mail to stay in touch when out of the office.

- Research in Motion's Blackberry and Palm OS and Windows CE PDAs can access e-mail from anywhere.

Use "push" technologies to keep in touch when you are out of the office.

- Wireless devices can receive e-mail, news notifications, and other alerts.
- Use phone forwarding features and e-mail forwarding to a Web-based mail account.

Use collaboration sites to work with clients on document intensive projects.

- You can create an environment on a project by project basis, without a lot of investment.
- You can work in free environments, although you tend to get more features when you pay what is often a nominal cost.
- Sites like Intranets.com, Yahoo! Groups, and Punch Web Groups.

On Your Own

Free Online Collaboration Trial
<http://www.placeware.com>

ABA LTRC Internet Deposition Resources
<http://www.lawtechnology.org/fyidocs/internetdepfyi.html>

Free Electronic Faxing
 Efax.com
<http://www.efax.com>

RIM's Blackberry
<http://www.blackberry.net>

Free or Trial Collaboration Sites
 Intranets.com
<http://www.intranets.com>
 Yahoo! Groups
<http://groups.yahoo.com>
 Punch Web Groups
<http://www.punchwebgroups.com>