

This document includes two charts: a Practice/Case Management Software Comparison Chart for Solo/Small Firm, and a Time & Billing Software Comparison Chart for Solo/Small Firm. Scroll down to reach the Time & Billing chart. Last updated: Nov. 23, 2009.

Practice/Case Management Software Comparison Chart for Solo/Small Firm

(Note: May include time/billing features. See below for Time & Billing specific chart.)

| | Pricing | Technical Requirements | Front Office Tasks | Back Office Tasks | Software Compatibility (Import/export, etc.) | Mobile Access | Technical Support |
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| <u>Abacus Law Classic/Gold</u> | <p>Customizable based on firm, desired options. Pricing includes software, training, and support.</p> <p>For "no obligation quote," fill out form (click here) or call 800.726.3339, M-F 6am-5pm PT</p> <p>Free demo available.</p> | <p>PC: Windows XP Pro, Vista, or Windows 7.</p> <p>Server: Microsoft</p> <p>(more info)</p> | <p>Fully integrated calendaring, cases, conflict checking, auto-filling court forms. Link docs, emails, messages, notes & more to client records.</p> <p>Specialty versions include litigation, transactional law, family law, personal injury, immigration, estate planning and workers' comp.</p> <p>(more info)</p> | <p>Available in AbacusLaw Gold only. Includes one-click time & billing, accounting, trust accounts, general ledger, check writing, payroll and more.</p> <p>(more info)</p> | <p>Microsoft Word Microsoft Outlook WordPerfect</p> <p>Data import/export. Data conversion from other programs.</p> | <p>BlackBerry, iPhone, Palm, Windows CE, Pocket PC.</p> <p>Call 800.726.3339 as new phones are available.</p> | <p>Customer care includes tech support, online training modules and more.</p> <p>Support by remote desktop, telephone, email, and fax.</p> <p>US-based, M-F 6am-5pm PT.</p> <p>(more info)</p> |
| <u>Amicus Attorney</u> | <p>Amicus Attorney 2009 Premium Edition: \$699 1st license, \$599 additional licenses. Optional additional fees for annual maintenance (\$350/\$250 respectively), annual tech support (\$295/\$95).</p> <p>Amicus Attorney 2009 Small Firm Edition: \$499 1st license, \$399 additional licenses. Optional additional fees for annual maintenance</p> | <p>PC: Windows XP Pro (recommended), Windows Vista, Windows 2000 Pro.</p> <p>Server: Windows Server 2000/2003/2008 (Windows Server 2003 Recommended), Small Business Server 2003/2008, Vista Business/Ultimate, XP Pro (up to 5 users only).</p> | <p>Matter management, contact relationship management, calendaring & docketing, universal inbox, document assembly, document management, conflict checking, to-do lists, deadline management.</p> <p>Some features (email merge, remote access, etc.) available only in Premium edition.</p> | <p>Most back office features in Amicus Accounting (see Time & Billing chart below).</p> | <p>Microsoft Word WordPerfect HotDocs CompuLaw Worldox Timeslips PCLaw QuickBooks Tabs3 Juris</p> <p>(more info)</p> | <p>Requires Amicus Mobile.</p> <p>(more info)</p> | <p>Annual technical support plans offer unlimited telephone & email support, web-based remote desktop assistance, access to experts, convenient hours.</p> <p>(more info)</p> <p>Annual maintenance plans offer automatic software upgrades/updates in addition to technical support.</p> |

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| | (\$280/\$180), annual tech support (\$295/\$95). (more info) | (more info) -PDF | (more info) | | | | (more info) |
| Clio | Monthly subscription: - \$49/month per attorney - \$25/month per support staff | Web-based, requires Internet Explorer 6.0+, Firefox 2.0+, Safari 3.0+ or Google Chrome | Matter/case management, document management, client/contact management, task scheduling, practice performance metrics, document sharing/collaboration. | Time tracking, billing and reporting, trust accounting, online bill paying | Microsoft Outlook Google Calendar Apple iCal Apple Contacts QuickBooks | Because Clio is web-based, it is accessible from any device with an integrated web-browser. An iPhone-optimized version of Clio is also available. | Technical support is included in Clio's monthly subscription free. Support options include phone (800-number) and e-mail. |
| Legal Files | Contact sales team for quote. Volume, government and non-profit discounts available. 1.800.500.0537 | Windows NT, 2000, XP Pro. Also available in web browser version. (more info) | Case/contact management, email, document assembly and management, relationship management, conflict checking, calendaring, automatic notification system for tasks and to-do's. | Time management, budgeting, expense tracking and eBilling module | Microsoft Office suite Numerous popular document management and accounting programs. (more info) | Legal Files Mobile, Internet, PDAs | Yearly maintenance and support agreement available offering unlimited help desk support; online customer resource center. Contact company for additional information. 1.800.500.0537 |
| Needles | Licenses 1-10: \$1,000 per user. Annual support, Sybase, and implementation/training at additional cost. Pricing calculator available on website. | Workstation: Windows 2000, XP, Vista. Server: Windows 2003, 2008. (more info) | Notes, calendar, document management, case status, e-mail, IM, case files, conflict checking, statute tracking. (more info) | Marketing, expense tracking, reporting, import/export to other Needles firms. (more info) | Acrobat Corel WordPerfect Docs Open Hot Docs Microsoft Suite QuickBooks Timeslips Worldocs (more info) | Remote access (more info) | New Needles clients must undergo initial training and implementation with certified training consultant. Annual support provides technical support M-F, 8:30-5:15pm EST. (more info) |
| PracticeMaster | PracticeMaster Basic: \$150 for first user (\$50 per add'l user); PracticeMaster Premier: \$295 for first user (\$150 | Basic/Premier: Windows: 7, Vista, XP, 2000 CSV: STI Server on | PracticeMaster Basic: Matter & contact database; Firm-wide calendaring; Conflict checking; Document | Fee and cost entry. Tabs3 products can be purchased for back office billing, accounting, A/R, | PracticeMaster Basic: Tabs3, Paperport, Outlook and other e-mail programs, QuickBooks | Palm and other smartphones (more info) | Annual maintenance plan available (pricing info) Free telephone |

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| | <p>per add'l user).</p> <p>Client Server Version: Basic: \$500 (\$185 per add'l user) Premier: \$890 (\$250 per add'l user)</p> <p>Optional annual maintenance: \$65/21 for basic, \$130/53 for premier.</p> <p>(more info)</p> <p>PracticeMaster Basic is included with purchase of Tabs3. (more info)</p> | <p>Windows: 7, Vista, XP, 2000</p> <p>(more info)</p> | <p>management; common task templates; e-mail</p> <p>PracticeMaster Premier: Adds document assembly, document management integration, area of practice customization, etc. (comparison chart)</p> | <p>A/P, trust accounting, and check writing (see chart below).</p> <p>(more info)</p> | <p>PracticeMaster Premier: Additional integration with Outlook, HotDocs, Paperport, WorldDox, Microsoft Word, WordPerfect, CompuLaw court rules.</p> <p>(more info here and here)</p> | <p>support for 60 days</p> <p>Knowledge base</p> <p>(more info)</p> | |
| <p>ProLaw</p> | <p>Contact ProLaw for pricing. Information request form available on web page, or call 1-800-977-6529.</p> | <p>Workstation: Windows 2000 Pro, XP Pro, Vista Business/Ultimate.</p> <p>Server: Windows Server 2000, Server 2003 R2, Server 2008 running Microsoft SQL Server 2000/2005/2008.</p> <p>(more info)</p> | <p>Matter management, contacts, document assembly/mgmt, email, appointments/tasks, docketing, calendaring, in-context Westlaw research, records management.</p> <p>Specialized practice area modules available.</p> <p>(more info)</p> | <p>Time/expense tracking, budgeting, collections, billing, cost recovery, contingency analysis & disposition, integrated accounting.</p> <p>(more info)</p> | <p>Microsoft Suite Lotus Domino/Notes GroupWise Acrobat HotDocs DOCS Open OpenText Interwoven Worldox PeachTree QuickPayroll</p> <p>(more info)</p> | <p>ProLaw offers support for planning & implementation, training & adoption, and technical support.</p> <p>(more info)</p> | |
| <p>Rocket Matter</p> | <p>1st user: \$59.99/month Users 2-6: \$49.99/month Users 7-20: \$39.99/month 20+ users: \$19.99/month</p> <p>Pricing includes mobile access, upgrades, backups, security,</p> | <p>Web based, cross-platform. Runs on any operating system with a modern web browser. Requires Internet Explorer 7 or above, Safari 3 or above, Firefox 2 or above, Chrome, or Opera.</p> | <p>Individual and firm-wide calendaring, to-do and task tracking, matter management, contact management, phone and inter-office messaging, conflict checking, document storage, reporting and performance</p> | <p>Hourly, flat fee, and contingency matter support, time and expense tracking, flexible user rates, online timer (stopwatch), billing, invoicing, matter-based ledgers and accounting. AR reports, batch</p> | <p>Calendar subscription can be read by Outlook 2007, iCal, Sunbird, Google Calendar, and most other compliant calendaring programs.</p> <p>Mail merge with</p> | <p>Any mobile device capable of running a full browser. Optimized for usage on the iPhone, Palm Pre, Windows Mobile, and modern BlackBerry devices.</p> | <p>Phone and email technical support included in monthly fee. Support hours from 9 AM to 6 PM EST, M-F. Our support representatives are located in the U.S. and are native English speakers.</p> |

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| | support, and training. | | tracking, date calculation, tagging, mail merge, on-demand data downloads, Skype integration. | invoice creation. | Microsoft Word for form letter/label generation. Invoices can be created in WordPerfect, Word, or PDF. Reports and data can be backed up to CSV files readable with Excel. | | Support in Spanish is also available. We respond to most issues within the hour, and guarantee a 1 business day response time. Rocket Matter subscriptions include free training sessions and 24-hour access to online support videos to help with most common questions. |
| <u>Time Matters</u> | 1 st user: \$905 Additional users: \$525 (includes 1 st year maintenance plan) (more info) | Workstation: Windows XP, Vista. Business/Pro edition recommended. Server: Windows Server 2003/2008 with Microsoft SQL 2005/2008. (more info) | Contacts, matter management, docketing, calendaring, document management, communications, data import/sync (more info) | Time capture (more info) | PCLaw Juris Timeslips QuickBooks Other "billing, document management, e-mail and other desktop business applications." (more info) | | Online support center with articles/FAQs. (more info) Online service center available for licensed customers. Live-answer telephone support available M-F, 8am-8pm for strictly technical issues. (more info) |

Time and Billing Software Comparison Chart for Solo/Small Firms

| | Pricing | Technical Requirements | Key Accounting and Billing Tasks | Types of Billing Supported | Software Compatibility | Data Conversion Available | Mobile Access | Technical Support |
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| <u>Amicus Accounting</u> | <p>\$349 (first user) \$249 (add'l users)</p> <p>Annual maintenance: \$230 (first user) \$130 (add'l users)</p> <p>Discounts available on maintenance and support plans for multiple Amicus products.</p> <p>(more info)</p> | <p>Workstation: Windows 2000, XP Home, XP Pro, Server 2003, Vista; Internet Explorer 6+</p> <p>File Server: Windows 2000, XP Pro, Server 2003, Vista, SBS 2008, Server 2008; Internet Explorer 6+</p> <p>(more info-PDF)</p> | <p>Firm/client accounting, trust accounting, integrated billing, pre-bills, A/R reminder statements, reverse bills, financial reporting, security restrictions, time tracking, optional payroll add-on</p> <p>(more info)</p> | Hourly, split, flat fee. | Amicus Attorney 2009 | Guide to migrating from another accounting system available: see PDF. | | <p>Annual Customer Care agreement includes tech support, online training modules and more. Support by telephone, email, fax and online resources.</p> <p>(more info)</p> |
| <u>Bill4Time</u> | <p>Free (1 user, 3 active clients, 5 open projects).</p> <p>Lite - \$19.99 per user (2 users, 20 active clients, 30 open projects).</p> <p>Pro - \$39.99 per user (unlimited users, active clients, and open projects. Users after the third are \$19.99 per user).</p> <p>(more info)</p> | <p>All operating systems - the software is online and isn't subject to specific operating systems. All browsers - Internet Explorer 6 or above, Firefox 2 or above, Safari 2 on Mac, Safari 3 on PC.</p> | <p>Mobile time and expense tracking, customer service, scheduling, time attendance, project management, business productivity control, reporting, accounting, invoicing, payroll & billing, firm management.</p> <p>(more info)</p> | | <p>Uploads all formats for file management. Integrates with Quickbooks.</p> <p>Exports firm data in CSV.</p> | <p>Pre-existing database conversion easily possible with Bill4Time free technical support.</p> | <p>iPhone/iPod Touch with OS 2 or above, BlackBerry OS 4.0 or above, Windows Mobile smartphones, Palm smartphones.</p> <p>Laptops disconnected from the internet can use a desktop widget to track time.</p> <p>(more info)</p> | <p>All subscribers get free technical support. Lite and Pro users get priority. Free system updates and daily back-ups. Free personal tutorials, webinars, and group tutorials upon request.</p> <p>Free access to video tutorials and knowledgebase.</p> |
| <u>Easy TimeBill & Trust</u> | <p>1st Computer: \$499/year</p> | Windows 2000/XP/Vista/7 | Time/expense tracking, Receiver | Hourly, flat fee, contingency, | Exports all statement and | | | Unlimited free live phone support and |

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| <p>Accounting</p> | <p>Add'l computer: \$199/year</p> <p>Supports unlimited number of timekeepers & multiple simultaneous users.</p> | | <p>retainers in operating or trust banks, billing, receive payment or apply retainers, check printing and bank reconciliation. Overdue invoices & low retainer notices. Fully customizable letters and invoices. Financial reports including trust ledgers. Matter's unbilled, unpaid & retainer balances always visible. (more info)</p> | <p>retainer based</p> | <p>reports in Word/PDF</p> | | | <p>weekly web based training classes. Online training video library.</p> |
| <p>PCLaw</p> | <p>Including first year maintenance plan: 1st User: \$905 Add'l users: \$455</p> <p>Without first year maintenance plan: 1st User: \$600 Add'l users: \$400 (more info)</p> | <p>Workstation: Windows 2000, XP, Vista, 7</p> <p>Server: Windows 2000, Windows 2003 Server (more info)</p> | <p>Time tracking, billing, accounts receivable, integrated credit card processing, trust accounts, ledgers, comprehensive reporting, integrated payroll (more info)</p> | <p>Flat fee, task-based, split, contingency, retainer, electronic billing. (more info)</p> | <p>LexisNexis Total Practice Advantage, Time Matters, Amicus Attorney, PCLaw Timer, LexisNexis Research Microsoft Small Business Accounting (more info)</p> | <p>Free utilities and paid services offered to ease transition. Data has been converted from QuickBooks, Timeslips, Compulaw, Esilaw, Manac, and Tabs3. (more info)</p> | <p>PCLaw Travel Edition module for Palm OS 3.5+, BlackBerry OS 4.0+ (more info)</p> | <p>Online support provided via LexisNexis Total Practice Solutions Support Center. (more info)</p> |
| <p>Tabs3 Billing</p> | <p>\$295 (two users) \$495 (five users) (more info)</p> <p>Client Server Versions: \$1395 (5 users) \$2095 (9 users) (more info)</p> <p>PracticeMaster</p> | <p>Windows: 7, Vista, XP, 2000 (more info)</p> | <p>Time tracking, accounts receivable, reports (more info)</p> <p>Separate Tabs3 software available for trust, general ledger, accounts payable.</p> | <p>Hourly, flat-fee, contingency, UTMBs/electronic billing, split-fee retainer, task based billing, pro bono, billable, non-billable (more info)</p> | <p>Tabs3 Financial software, PracticeMaster, QuickBooks (more info here and here)</p> | <p>Call 402.423.1440 for information on data conversion.</p> | <p>Integrates with Palm version 4 or 5. (more info)</p> <p>Tabs3 Palm Handheld and Tabs3 Remote Entry software available at an additional price.</p> | <p>Free knowledge base, free telephone support for first 60 days, annual maintenance plans available, which include unlimited telephone support and free updates (more info)</p> |

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| | Basic is included with purchase of Tabs3. (more info) | | | | | | (more info here and here) | |
| TimeSlips | <p>1 user: \$499.99 5 user: \$899.99 10 user: \$1599.99</p> <p>1 network station: \$199.95 5 network stations: \$699.99</p> <p>(more info)</p> <p>Single station support plan: \$269</p> <p>Network support plan: \$399</p> <p>(more info)</p> | <p>Windows Vista Business/Ultimate, XP SP2, 2000 SP 1 or SP2</p> <p>(more info)</p> | <p>Time/expense tracking, bill generation, accounts receivable, report design & customization, scheduled backups, alerts, custom fields, networking options.</p> <p>(more info)</p> <p>Various add-on products available.</p> | <p>Hourly, flat, contingency, percent completion, others.</p> <p>(more info)</p> | <p>QuickBooks, Peachtree, MS Outlook, Excel.</p> <p>(more info)</p> | <p>Built-in data import feature can import data from delimited text files.</p> <p>(more info)</p> <p>Tools offered for conversion of older Timeslips databases. Conversion from other databases may be possible via Timeslips Certified Consultant.</p> <p>(more info)</p> | <p>Mobile recording of time/expenses using PocketPC devices with Time to Time Pro add-on.</p> <p>(more info)</p> | <p>30 days' free warranty support upon registration of product.</p> <p>Basic and "Billing Assurance" support plans available at variable prices. On-demand support available as well.</p> <p>Knowledgebase and community assistance available.</p> <p>(more info)</p> |
| TimeSolv Legal | <p>\$35.00 per timekeeper/per month or \$29 per user/month with an annual plan. No charge for non-timekeepers.</p> <p>Includes initial setup, support and one-on-one online Training. Discounts available for 10+ users</p> <p>(more info)</p> | <p>Windows XP, Vista, Macintosh, Linux, Unix, etc.</p> <p>Software is browser based and not subject to specific operating system.</p> <p>Browsers: Internet Explorer, Firefox, Safari, Chrome</p> <p>(more info)</p> | <p>Billing LEDES billing, batch bill creation, consolidated billing, multiple flexible billing templates, five bill delivery options, online bill presentment and credit card payments</p> <p>Narrative replacement codes for quick notes entry, multiple timers, ABA UTBMS codes</p> <p>Accounting Accounts</p> | <p>Hourly by timekeeper/task, flat fee, contingency, global rates, matter specific rates, time entry specific rates, LEDES billing, outsourced billing, print and mail service.</p> <p>Additional electronic billing formats available for insurance companies, such as Chubbs, Litigation Advisors, etc.</p> | <p>Quickbooks, MYOB AccountEdge, CSV Export, PayPal</p> <p>WorkTRAKR for automatically capturing time from phone calls and emails</p> <p>(more info)</p> | <p>Quickbooks CSV files from all accounting systems including Timeslips.</p> <p>No charge for data conversion and help with data upload.</p> <p>(more info)</p> | <p>Mobile Web Access through TimeSolv Mobile at no charge.</p> <p>Supported devices include</p> <ul style="list-style-type: none"> * iPhone * Blackberry * Windows Mobile * Palm <p>Laptop based mobile access through TimeSync, a desktop application for tracking time and expenses.</p> <p>(more info)</p> | <p>Toll Free Telephone and Email support included in subscription. Response time of less than 2 hours. Support personnel located in the US.</p> <p>Includes free one-on-one online training, initial setup and configuration.</p> <p>Support hours: Email 8 AM to 10 PM EST Monday-Sunday Telephone 9 AM to 8:30 PM Monday-</p> |

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| TurboLaw Time and Billing | \$30 per month for the first license. \$20 per month for each additional license. Volume discount available for 5+ licenses. No contract term. Free trial available. | Windows 98, ME, 2000, XP, Server 2003, Vista XP or higher recommended for best results. Internet connection required for setup, updates, and activation, but the program is on your computer, not hosted on the Internet. (more info) | Time keeping, payment entry, stop watch, bill creation, account history, financial reports, client/staff information entry (including billing rates), application of finance charges, dozens of customizable bill/statement templates, multiple matter support. (more info) | Custom interval, hour, half-hour, quarter-hour, tenth-hour, exact time, flat fee. | Microsoft Outlook, TurboLaw Document Software | PDF (built in), HTML, Text, CSV, MHT, Excel, RTF, Image (BMP, GIF, JPEG, PNG, TIFF, EMF, WMF) | | Unlimited support including US based toll-free phone support for active subscribers. Free training webinars and help center also available. |