

2008 OUTSTANDING LAW DAY ACTIVITIES AWARDS

ENTRY FORM

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Postmark Deadline: June 13, 2008

Please complete all items on this form and **return it via mail. (No faxed or e-mailed entries will be accepted.)** Be sure to include five copies each of the narrative, supporting materials, and work products (if any). Refer to the guidelines to ensure that you are meeting all requirements.

1. CONTACT INFORMATION Please indicate below the individual who is your contact for further communications (awards notification, next year's Law Day Planning Guide, etc.):

Name
Title
Organization
Address
City State Zip
Phone Number
Fax Number
E-Mail Address
Website Address

2. ACTIVITY INFORMATION

A. ACTIVITY NAME

B. DATE/DURATION OF ACTIVITY (e.g., Law Day, Law Week, or longer; please specify)

C. TARGET AUDIENCE(S) (please specify number of people reached and composition of audience(s))

D. ACTIVITY SUMMARY On a separate sheet, please provide a brief summary (no more than 100 words) of your activity. Please make sure this summary highlights your activity effectively, as it will be used for our promotional materials.

E. OVERALL BUDGET

F. MAIN SPONSOR (if any)

G. COOPERATING/CO-SPONSORING ORGANIZATIONS (if any)

H. ACTIVITY NARRATIVE (five copies) Please include, on separate sheets of paper, a description of your activities (no more than 750 words). Remember to say how what you did met each of our selection criteria.

I. SUPPORTING MATERIALS (five copies) You may also include up to 15 pages of additional materials to help us evaluate your activity, especially regarding its impact upon the public. Examples are clips showing media coverage, letters, testimonials, etc. Please submit these materials on 8 1/2" x 11" sheets.

J. WORK PRODUCTS (five copies) If you wish, you can also submit four copies of key Law Day work products, such as educational videotapes, posters, transcripts of original mock trials, brochures, other written materials for the public, etc.

K. By all means, send us photos. Write your sponsoring organization and location on the back of each photo. You may also want to describe each photo (who's in it, what are they doing).

The postmark deadline for entries is June 13, 2008. All entries should be mailed to the following address:

Law Day Outstanding Activity Awards
American Bar Association
Division for Public Education
Mail Stop 20.2
321 N. Clark St.
Chicago, IL 60610

For information, call 312-988-5735

By my signature below, I certify that, to the best of my knowledge, the information included in the accompanying materials accurately and truthfully represents our activities, their impact and outreach, and that we have noted all cooperating or co-sponsoring organizations that contributed to these activities. Additionally, I grant the ABA's Division for Public Education the non-exclusive right to use, reproduce, or disseminate by any communications medium my entries, or portions thereof, to publicize and promote its nationwide education programs.

Signature _____

Printed Name _____

Title _____ Date _____