



ABA Day in Washington: Online Meeting for Scheduling Hill Visits, Friday April 11 @ 1:00 p.m. EDT

Several of you were not able to participate in last Friday's online Webinar regarding **Tips for Scheduling and Preparing for Hill Visits.**

Brad Fitch, CEO of Knowlegis, has agreed to repeat the Hill Visit training session, which received great reviews! As the former deputy director of the Congressional Management Foundation, he will provide tips for scheduling and preparing for Hill visits and an overview of what to expect during your ABA Day participation. We will also offer everyone a chance to ask questions. The Webinar will last approximately 30 minutes, and will include a short training session on how to enter your Hill Visit schedules online. The ABA Day website also offers step-by-step instructions and helpful information for scheduling and preparing for Hill

Visits: <http://www.abanet.org/poladv/abaday08/hillvisits/home.shtml>

To join the training, (1) log on to the online meeting; AND (2) dial in to the conference call.

To join the online meeting

1. Go to <https://capitoladvantage.webex.com/capitoladvantage/j.php?ED=104950647&UID=0&PW=e76fc2366d070853140e4a>
2. Enter your name and email address.
3. Enter the meeting password: **abaday**
4. Click "Join Now".

AND

To join the teleconference

Ready-Access Number: (800) 504-8071
7-Digit Access Code: 662-1764

(NOTE: This online scheduling system replaces the long-standing procedure of participants faxing ABA GAO a completed form, sending us your schedule or your emailing the information. This system should be much more user-friendly to both ABA Day participants and the GAO project assistants who were responsible for compiling the data. The link to enter your meetings online is:
<http://capwiz.com/abanet/lrm/feedback.tt?event=6882&mode=appointment.>)

We look forward to your input so we can make improvements to the system for future events.

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ABA Day in Washington 2008
April 15-17, 2008
<http://www.abanet.org/poladv/abaday08/>



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