

1 Bylaws of the Section on Governmental Relations

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3 Article I: Name

4 This Section shall be known as the Section on Governmental Relations of the National  
5 Association of Bar Executives.

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7 Article II: Purposes

8 The purpose of this Section shall be:

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10 A. To establish a forum to provide education and information to employees of bar  
11 associations and their officers in regard to the formation, implementation and  
12 improvement of legislative affairs programs.  
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14 B. To coordinate with the ABA Governmental Relations Office in establishing a  
15 network for action on key issues affecting the legal profession at the national  
16 level.  
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18 C. To meet at least annually with the ABA Governmental Relations Office to decide  
19 developing legislation of concern to the legal profession.  
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21 D. To coordinate an effort among the state governmental relations programs to  
22 exchange information and techniques for action on key issues affecting the legal  
23 profession at the state level.  
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25 E. To operate as an exchange medium and clearinghouse for current legislative  
26 trends affecting lawyers at the state level.  
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28 Article III: Membership

29 Membership in the Section shall be open to any member of the National Association of  
30 Bar Executives whose responsibilities include state or governmental relations.

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32 Article IV: Officers

33 A. Elected Officers

34 The officers of the Section shall consist of a chair, a vice chair, a secretary and  
35 a treasurer.  
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37 B. Vacancies During Term of Office

38 If the office of the Section chair becomes vacant, the vice chair shall  
39 immediately succeed to the office of chair for the remaining term. If any other  
40 Section offices or Council seats become vacant, the Council may, at its  
41 discretion, appoint another Section member to that office for the remaining  
42 term.  
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44 Article V: Duties of Officers

45 A. Chair

46 The chair shall preside at all meetings of the Section and shall perform all  
47 duties pertaining to that office.

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49 B. Vice Chair

50 The vice chair shall assist the chair in performing the functions of that office  
51 when requested to do so.

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53 C. Secretary

54 The secretary shall keep minutes of the Section, record all other pertinent  
55 matters and perform such other duties as the chair of the Council shall direct.

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57 D. Treasurer

58 The treasurer shall keep a record of the financial standing of the Section,  
59 collect and disburse funds, make a financial report at each meeting of the  
60 Section to the chair and/or the membership and to the NABE Board of  
61 Directors and perform such other duties as the chair or the Council shall  
62 direct.

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64 Article VI: Council

65 The Council of the Section shall consist of the chair, the immediate past chair, the vice  
66 chair, the secretary and the treasurer, together with three other members elected by the  
67 Section. The Council shall have general supervision and control of the affairs of the  
68 Section subject to the bylaws of NABE and the Section.

69 A. The Section Council may create standing committees consisting of five (5)  
70 members. Terms of members shall be three years, except that of those first  
71 appointed, two shall have two-year terms and two shall have one-year  
72 terms. Initial appointments shall be made by the Section chair with the  
73 approval of the Council. Thereafter the Section chair acting alone may  
74 appoint successor members or members to fill vacancies for unexpired  
75 terms.

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77 B. The chair of the Section may create special committees of any size and  
78 appoint all the members thereof. Special committees and terms of their  
79 members terminate at the end of the Section chair's term. The succeeding  
80 Section chair may continue any special committee, and appoint or  
81 reappoint the members thereof.

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83 Article VII: Nomination and Election of Officers

84 A. Nominating Committee

85 Prior to the Annual State Legislative Workshop of the Section, the chair shall  
86 appoint a Nominating Committee of three (3) members. The immediate past  
87 chair of the Section shall chair this committee. The Nominating Committee  
88 shall prepare a report containing its nominations for the offices of chair, vice  
89 chair, secretary, treasurer and three members of the Council. This report shall  
90 be transmitted to each member of the Section no later than seventy-five (75)  
91 days prior to the Annual State Legislative Workshop.

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B. Additional Nominations  
Additional nominations for any office to be filled by election at the Annual State Legislative Workshop may be made by submitting to the chair of the Nominating Committee, no later than sixty (60) days prior to the Annual State Legislative Workshop, or by an alternate deadline selected by the Section Council, a written petition signed by at least two (2) members of the Section. Such petition shall state the name of the candidate and the position for which he or she is to be nominated. Nomination of candidates from the floor at the Annual State Legislative Workshop shall not be permitted.

C. Ballots and Voting in Contested Elections  
In the event of a contested election, the Section secretary shall, on or before thirty (30) days prior to the Annual State Legislative Workshop, or an alternate date selected by the Section Council, prepare ballots to be transmitted to all Section members. Such ballots shall contain the names of all candidates for each position, together with any other information the Section Council may direct. Completed ballots shall be transmitted back to the chair or the secretary no later than ten (10) days prior to the Annual State Legislative Workshop, or an alternate date selected by the Section Council. Ballots not returned by the date may be transmitted to the secretary at the first business session of the Annual State Legislative Workshop. After such time, no ballot shall be accepted or counted.

D. Election  
(1) Contested Election. The secretary shall count and tabulate all ballots delivered prior to the Annual State Legislative Workshop, and shall count and tabulate all ballots delivered at the Annual State Legislative Workshop; determine all challenges and questions arising in connection with the right to vote; and perform other acts to assure a fair election. The result of the voting shall be announced as soon as possible at the Annual State Legislative Workshop, but in no event shall the results of the ballots delivered prior to the Annual State Legislative Workshop be disclosed, announced or publicized before the balloting at the Annual State Legislative Workshop. The candidate receiving the plurality of the votes cast for each position shall be declared elected to such position to serve a term commencing upon the first business session of the next Annual Meeting and concluding immediately prior to the first business session of the second Annual Meeting thereafter. In the event of a tie vote, those present at the Annual State Legislative Workshop shall vote to break the tie.  
(2) Uncontested Elections. Unopposed candidates shall be elected by motion at the Annual State Legislative Workshop to serve a term commencing upon the first business session of the next Annual Meeting and concluding

137 immediately prior to the first business session of the second Annual  
138 Meeting thereafter.

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140 Article VIII: Meetings

141 The Section's Annual and Midyear Meetings shall be held concurrent with the Annual  
142 and Midyear Meetings of the National Association of Bar Executives. Regional meetings,  
143 seminars and Council meetings may be held during the interim at such times and places  
144 designated by the chair.

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146 Article IX: Quorum

147 At regular meetings of the Section, the presence of ten (10) members shall constitute a  
148 quorum for the transaction of any business in this Section.

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150 Article X: Dues and Voting Privileges

151 The dues of this Section shall be \$40 per member per year payable on or before June 1.  
152 Any member of this Section whose annual dues shall be more than six (6) months past  
153 due shall cease to be a member of this Section. Each member of good standing present at  
154 a general membership meeting of the Section is entitled to one vote.

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156 Article XI: Amendments

157 These bylaws may be amended by a majority vote of the membership present at a general  
158 membership meeting. Copies of the proposed amendment(s) shall be forwarded to every  
159 eligible voting member of the Section no later than twenty (20) days prior to such a  
160 meeting. No amendment shall be effective until subsequently approved by the Board of  
161 Directors of the National Association of Bar Executives. The Section shall present its  
162 proposed amendments to the Board of Directors of the National Association of Bar  
163 Executives no later than twenty (20) days prior to the next scheduled meeting of the  
164 committee.

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166 Article XII: Effective Date of Bylaws

167 These Bylaws shall become effective upon their approval by the Board of Directors of the  
168 National Association of Bar Executives.

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170 Article XIII: Dissolution

171 If there shall be a dissolution of the Section, any funds in the treasury of the Section shall  
172 be transferred to the general funds of the National Association of Bar Executives.