

National Association of Bar Executives
Administration & Finance Section
Minutes of the Midyear Meeting
Thursday, February 12, 2009
Boston, MA

Present: Lynda Tanner, Colleen McManus, Janis C. Jerman, Fred P. Parker
Craig Coombs, Joe Stangl, Madonna Vandeventer, Doug Lattimer, Evelyn Sullivan, Jackie
Rogers, Harry Shipley, Thomas Mantes, Tom Johnson, Cynthia D. Hill, Mary F. Etter, Marc
Staenberg, Connie Blessing, Rosanne Lucianek

1. Call to Order – Chair Lynda Tanner called the meeting to order at 8:30
2. Lynda introduced the section officers and council members.
3. Lynda thanked Colleen McManus and Doug Lattimer for coordinating the very successful A&F workshop held on Tuesday, February 10. Lynda's assistant, Koren, will send the URL for the Outlook plenary session out on the section listserv.
4. Approval of Minutes of August 7, 2008 meeting – there were no minutes presented to approve.
5. Treasurer's report – We had a surplus going into the workshop and spent down some of the surplus on the workshop. Our budget is due in the spring.
6. Scholarship report – Janis Jerman reported that we did not get timely responses from the scholarship committee or leadership in order to be able to offer a scholarship for the A&F workshop. Janis will work to ensure that we are able to offer a scholarship at the annual meeting in August.
7. Rules and bylaws committee report – Fred Parker reported that there are some inconsistencies between the section fiscal year schedule and bylaws. We may have to live with some inconsistencies because the board controls the bylaws. Colleen and Madonna Vandeventer volunteered to assist Fred in continuing to review the bylaws and practices.
8. NABE Web site – Harry Shipley reported that he will continue to represent the A&F Section and work with the NABE committee that is looking to update the Web site.
9. Nominating committee – Colleen asked for volunteers to serve on the nominating committee.
10. Newsletter – Lynda thanked Janis for preparing the quarterly newsletter. We will work make sure that it gets posted to the A&F section Web site.
11. Adjournment – The meeting was adjourned at 9:00.

Respectfully submitted,

Janis C. Jerman
Secretary