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The Lawyer's Guide to Collaboration Tools and Technologies: Smart Ways to Work Together

By Dennis Kennedy and Tom Mighell

CHICAGO, Apr. 9, 2008 – The American Bar Association's Law Practice Management Section has added a first-of-its-kind publication to its catalog of legal technology books: [*The Lawyer's Guide to Collaboration Tools and Technologies: Smart Ways to Work Together*](#). Written with a practical focus for attorneys and those with whom they work, this book shows how to use both standard technology and the latest Web-based software technologies to work collaboratively and more effectively on projects with colleagues, clients, co-counsel, and even opposing counsel.

"The practice of law is a team activity, not a solitary pursuit. Technologies and tools that make it easier for lawyers to collaborate on projects are the most important current developments in legal technology today," said co-author Dennis Kennedy. "The strategies and approaches we cover will serve lawyers and law firms well now and into the future."

The book provides a wealth of information useful to users — from solo practitioners to those in large firms, government agencies, and business organizations — who are just beginning to use collaboration tools, such as Google Docs, Microsoft Office and SharePoint, and Adobe Acrobat, as well as tips and techniques for those with intermediate and advanced experience.

"We've kept the technical jargon to a minimum and instead, focus on highly practical and usable ideas," said co-author Tom Mighell. "For example, we write about factors to consider in choosing tools to use, and we show you how easy it is to immediately start using some of the collaboration technologies available to lawyers."

Topics include:

- The basics of collaboration and collaboration tools
- Developing a collaboration strategy
- The best ways to collaborate on documents, cases, transactions, and projects
- How to collaborate inside and outside the office
- The benefits of collaboration, including improving productivity

Dennis Kennedy and Tom Mighell are two of the best-known authorities on legal technology today, especially on the use of the Internet by lawyers. They have published hundreds of articles, collaborated on several columns and many articles, and are the authors of two of the first and most popular legal blogs. Kennedy currently writes a monthly technology column for the ABA Journal and Mighell served as the Chair of the 2008 ABA TECHSHOW Board. Kennedy practices information technology law and Mighell is senior counsel and litigation technology support coordinator at Cowles & Thompson in Dallas.

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