

ATTENTION

REQUIRED MEDIATION

Your case must be submitted to mediation where an impartial volunteer mediator helps settle the case in a way that satisfies both parties. If the parties can't agree, then, after a pretrial conference, the case may be set for a trial according to the formal rules of evidence and trial procedure. Mediation will not work unless the parties or their representatives have *full power to agree accept less than than they want* without having to check with anyone else.

Everyone listed on the notice that came with this form must come to the scheduled mediation **in person** or send an attorney or send another person who brings with them written authorization for them to appear. For corporations the authorization must be signed by an officer of the corporation (president, vice-president, treasurer or secretary) who is identified as such on the authorization.

Small Claims Rule 7.0890 (f) requires that all persons who appear on behalf of another, including attorneys, **must have full authority to settle the case without further consultation.**

If you don't participate in the mediation in person or send someone with full power to mediate as described above, you may forfeit your right to be heard or lose the case unless the judge to whom the case is assigned excuses you.