

**ABA JUDICIAL DIVISION  
NATIONAL CONFERENCE OF ADMINISTRATIVE LAW JUDGES**

**Minutes of the NCALJ Mid-Year Meeting  
Saturday, February 2, 2002  
Philadelphia Marriott  
Philadelphia, Pennsylvania**

**Room 309, Level 3:**

**CALL TO ORDER - 9:00 AM**

The Chair, **Judge Jodi Levine**, called the meeting to order.

**Members Present:**

**Jodi Levine - Chair  
Chris Graham  
Tela L. Gatewood  
Dan Solomon  
Ed Schoenbaum  
Richard C. Goodwin  
Ronnie A. Yoder  
James. W. Kerr, Jr.  
Ruth Kleinfeld**

**Ann Young  
Jean Cooper  
Ron Bernoski  
Bryan McDaniel  
Gregory Holiday  
Larry Craddock  
John Hardwicke  
Tyrone T. Butler  
Ed Felter**

**Guests Present:**

**Robin J. Arzt  
Murray Chitra  
Aimee Skrezkut-Torres**

**9:00 AM:**

Chair **Judge Jodi Levine**, opened the meeting and discussed the following topics:

Members should procure the ABA Annual Meeting registration packages  
NCALJ interaction/cooperation with the Lawyers Conference  
The importance of doing outreach and interaction with other groups  
Joint reception with Ad Law  
Plans for the annual meeting dinner - working with **Judge Jean Cooper**  
The new registration fee structure for programs and CLE  
JD programs will be free to members of JD  
Guests will be extra

Reported on the discussions at the SOC breakfast  
ABA dues increase will be delayed  
Request from ABA management asking the Sections to save money  
JD Division were not mailed as a cost saving.

Budget reports were handed out yesterday, no need for discussion.

**Judge Ed Felter** - Nominating Committee will meet in this room after the conclusion of this meeting.

**Judge Levine** opening ceremony ABA House of Delegates will be a tribute to 9/11.

**Judge Robin Arzt** was introduced, she has done the ground work on preparing a retirement plan for federal ALJs.

**Judge Levine**, we need an action plan to implement any proposed retirement plan.

**Judge Murray Chitra** was introduced by **Judge Felter**  
**Judge Chitra** is the president of the Canadian Council of Administrative Tribunals (CCAT).

**Judge Felter** briefly described the Canadian Administrative Tribunal system.  
Judge Chitra has come to ask NCALJ to co-sponsor, with NAALJ and CCAT, an international conference in 2004, tentatively in Toronto.

**Judge Chitra** thanked the group for allowing him to attend our meeting. He talked about their prior international conference and the need to broaden our horizons.

**Judge Levine** commented on the need for cooperation with the International Law Section.

**Judge Daniel Solomon** mentioned that NCALJ put on a comparative law session when the ABA met in Toronto 3 years ago.

**Judge Levine** - the Toronto program was very well attended.

**Judge Bryan McDaniel** - he was in Quebec and commented on the desire of judges from other countries to network.

**Judge Chris Graham** - talked about a community outreach program that was presented earlier in the week.

**Judge Ann Young** - the Judge's Journal needs articles on this subject and other areas of importance to NCALJ. Contact Judge Young and she will forward information on authors' guidelines.

**Judge Tela Gatewood** - talked about the Diversity Summit in May of 2001, another is scheduled for June of this year. She elaborated on details of the meeting including the names of some persons who attended. Introduced and talked about the "Directory of Minority Judges in the US"

**Judge Levine** offered compliments to **Judge Gregory Holiday** for his work on the directory and the diversity committee.

**Judge Gregory Holiday** - NCALJ sets the lead for the rest of the division for the participation of minorities.

**Judge Richard Goodwin** and **Judge Jean Cooper** present.

**Judge Ruth Kleinfeld** inquired whether the Directory will be available to all JD staff. **Aimee Skrezkut-Torres** - JD staff has copies.

**Judge Holiday** - There are a number of entities, nationwide, that have purchased copies of the Directory.

**Judge Holiday** defined the "Web Board" and "chat room" systems.

**Judge Levine** further explained the "web board" vs. the "chat room" feature. Persons need to use the "web board" in order to gain familiarity with its use.

**Judge Solomon** added some further comments on the "web board".

**Aimee Skrezkut-Torres** explained the "digest" feature of the chat room.

**Judge Holiday** talked about the ABA e-mail alias feature, instructions on this are included in the Agenda Book.

**Judge John Hardwicke** noted that the Central panel directors have a web site. Contact Cliff Vanell of the Office of Hearings, Arizona (OAH) for access to the site. The Central panel states now number 25 with Washington, New York City and Chicago also representing central panel municipalities. Judge Hardwicke would like to have each NCALJ Committee with its own web page during his tenure as conference chair.

**Judge Levine** there is a need to link up with other web sites.

**Judge Solomon** there are many other linked web sites of interest.

**Judge Levine** talked about attendance at the ABA Summit and the need to update our representation and notice.

**Judge Cooper** - ALJ roles are limited by the ABA rules.

**Aimee Skrezkut-Torres** delivered the mid-year budget report for NCALJ.

**Judges Levine, Solomon, Hardwicke and Aimee Skrezkut-Torres** engaged in a discussion about dues, membership and membership budget trends.

**Judge Levine** presented the afternoon meeting schedule after the break with added discussion on the scheduling with **Judge Solomon**.

BREAK

**Judge Kleinfeld** - information on the JD planning committee is located under tab 13 in the agenda book, NCALJ will be represented by a program at the annual meeting. There followed a discussion of the pricing structure for programs at the annual meeting. The NCALJ program will not qualify for CLE credit.

**Judge Levine** - offered positive comments on the program planning with compliments to **Judge Kleinfeld**.

**Judge Felter** - tabled the education issues until tomorrow.

**Judge Ronnie Yoder** - his report is under tab 15 and he wanted to underscore the subject of "Synergy and Implementation".

**William Dressel** - National Judicial College (NJC) present.

**Judges Solomon, Levine and Cooper** offered added discussion on **Judge Yoder's** comments.

**Judge Ron Bernoski** commented on the retirement bill.

**William Dressel** thanked NCALJ for an outstanding evening of fellowship. He further added that NJC really wants to working with NCALJ in order to meet our training needs.

**Judge Levine** - move to adjourn

**Judge Solomon** - seconded

**Meeting Adjourned**

Respectfully Submitted

Tyrone T. Butler