

**SELF-STUDY CONFIRMATION FORM**  
**(FOR NEW YORK-LICENSED ATTORNEYS ONLY)**

After you have completed your course of self-study, please complete this form and return it to the ABA MCLE Unit. After your participation has been verified, you will receive a Certificate of Attendance for your records. Please allow 2-4 weeks for verification and processing.

SPONSOR: American Bar Association Center for CLE

PROGRAM TITLE: \_\_\_\_\_

DATE PROGRAM COMPLETED: \_\_\_\_\_

PRODUCT CODE: \_\_\_\_\_ (See product label or inside cover of written materials)

PRODUCT FORMAT: DVD \_\_\_\_ Audio CD \_\_\_\_ Online Course \_\_\_\_ Audio File/MP3/Podcast \_\_\_\_  
Other (please specify) \_\_\_\_\_

PARTICIPANT INFORMATION: (PLEASE PRINT)

Name: \_\_\_\_\_ Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**NOTE: New York is a 50-minute credit hour state. The formula for determining your credit hour total is to take the total number of minutes you have dedicated to the course, divide by 50 and then round down to the nearest ½ credit hour.**

TO BE COMPLETED BY ATTORNEY:

By signing below, I certify that I completed the activity described above and am entitled to claim

\_\_\_\_\_ CLE credit hours including \_\_\_\_\_ ethics credit hours.

**The ABA Participation Verification Code that I heard in the program is \_\_\_\_\_.\***

\_\_\_\_\_  
Attorney Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
New York State License (or Bar) ID Number

\_\_\_\_\_  
Date

**Send to the ABA MCLE Unit via:**

**E-mail:** [mcle@abanet.org](mailto:mcle@abanet.org) (include "New York Confirmation Form" in the subject line)

**Fax:** 866-484-4707

**Mail:** ABA MCLE Unit, 321 N. Clark, Suite 1900, Chicago, IL 60654-7598

\* The participation verification code is required for programs produced on or after January 1, 2003. If you have questions about when a program was produced, please e-mail ABA-CLE at [www.abanet.org/cle/contact.html](http://www.abanet.org/cle/contact.html)

**Post-August 1997 Products:** The New York State Continuing Legal Education Board has preapproved the MCLE use of all ABA-CLE products produced since August 1, 1997. Attorneys licensed in New York can earn MCLE credit with ABA-CLE products produced after this date.



**American Bar Association Center for CLE**

321 N. Clark, Suite 1900

Chicago, IL 60610

800.285.2221

[www.abacle.org](http://www.abacle.org)