

**ILLINOIS PARTICIPANT CONFIRMATION FORM**  
**(For Use by Illinois-Licensed Attorneys Only)**

The Illinois MCLE Board has approved the MCLE use all ABA CLE recorded video and audio products produced since January 1, 2006. Attorneys licensed in Illinois can earn MCLE credit with ABA CLE products recorded after this date. These products are good for 24 months following the recording date.

After completing the course, please complete this form and return it to the ABA MCLE Unit. Please provide all information for proper verification. After your participation has been verified, you will receive a Certificate of Attendance for your records. Please allow 2-4 weeks for verification and processing. **This form should not be used for live teleconferences and webcasts.** For live teleconferences and live webcasts, complete the attendance confirmation form provided for the program and return as indicated in the program instructions.

**SPONSOR:** American Bar Association Center for CLE (ABA-CLE)

**PROGRAM TITLE:** \_\_\_\_\_

**DATE PROGRAM COMPLETED:** \_\_\_\_\_

**PRODUCT CODE:** \_\_\_\_\_ (see product label)

**PRODUCT FORMAT:** DVD \_\_\_\_ Audio CD \_\_\_\_ Online Course \_\_\_\_ Audio File/MP3/Podcast \_\_\_\_

Other (please specify) \_\_\_\_\_

**PARTICIPANT INFORMATION:** (please print)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime Phone: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

**TO BE COMPLETED BY ATTORNEY:**

By signing below, I certify that I completed the activity described above and am entitled to claim \_\_\_\_\_ CLE credit hours including \_\_\_\_\_ professional responsibility credit hours.\*

**The ABA Participation Verification Code that I heard in the program is \_\_\_\_\_.**

\_\_\_\_\_  
Attorney Name (Print)

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Illinois State License (or Bar ID) Number

\_\_\_\_\_  
Date

**Send to the ABA MCLE Unit via:**

**E-mail:** [mcle@abanet.org](mailto:mcle@abanet.org) (include "Illinois Confirmation Form" in the subject line)

**Fax:** (866) 524-5051

**Mail:** ABA MCLE Unit, 321 N. Clark, Suite 1900, Chicago, IL 60654-7598

\* Illinois is a 60-minute credit hour state. The formula for determining your credit hour total is to take the total number of minutes you have dedicated to the course, divide by 60 and then round down to the nearest ¼ credit hour. The professional responsibility requirement in Illinois includes the area of professionalism, issues involving diversity, mental illness and addiction issues, civility or legal ethics.



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