



ABA SECTION OF BUSINESS LAW 2005 WBLN SPRING MEETING HOST PROGRAM

Welcome to the ABA Section of Business Law Spring Meeting! We are excited that you have decided to join us in Nashville. To help you get the most out of the Spring Meeting, the Women's Business Law Network (a subcommittee of the Section's Committee on Diversity) has recruited active members of the Section to serve as "Spring Meeting Hosts" for new Section members or first-time meeting attendees. Your Spring Meeting Host will help introduce you to the Section and the Spring Meeting and all it offers--most importantly, the opportunity to become involved in the work of the various committees and meet people who share your interests. Although this program is sponsored by WBLN, we encourage both men and women to participate.

Here's how it works:

1. If you would like to be assigned a Spring Meeting Host respond by e-mail to Scarlett Spence at Scarlett.Spence@bbraun.com or Sylvia Chin at SChin@ny.whitecase.com. Be sure to let us know what your areas of interest are. We will match the Spring Meeting Hosts with requests on a first-come, first-serve basis. This first step is important--you will not automatically be assigned a Spring Meeting Host!
2. After receiving your name and contact information, your Spring Meeting Host will contact you before the meeting to introduce himself or herself and answer any questions you may have about the meeting or the Section of Business Law.
3. Your Spring Meeting Host will accompany you to the Committee Round-Up and First-Timers' Reception, scheduled on Thursday, March 31st, from 5:00 pm to 6:00 pm at the Renaissance Hotel in the West Ballroom on the first floor. Most of the Section's committees will be represented to provide you with information about each committee during the Round-Up. Since the work of the Section is done primarily through its committees and subcommittees, we encourage you to sign up for one or more committees via the Section web site at www.abanet.org/buslaw/committees or at the Section's membership desk in Nashville.
4. Your Spring Meeting Host will accompany you to the Section Welcome Reception, which immediately follows the Committee Round-Up, from 6:00 pm to 8:00 pm at the Country Music Hall of Fame, and introduce you to other members of the Section, including members who practice in a similar area of law or who might be on a committee of interest to you.
5. Your Spring Meeting Host (or, if he or she cannot attend, a designee) will spend some time with you at the Section Luncheon on Friday afternoon or the Section Dinner on Friday evening and, again, introduce you to some other members of the Section. If you plan to attend either of these events, and you haven't already done so, make sure you purchase your ticket(s) to the Luncheon and/or Dinner by **March 11th** and let your Host know which event you are going to attend.

6. Your Spring Meeting Host (or, if he or she cannot attend, a designee) will join you at the WBLN Business Card Breakfast, Friday morning, from 7:30 to 9:00 at the Renaissance Hotel Fisk Room Two on the second floor. The food is plentiful and good and, while, this breakfast may sound as though it is "for women only"—it definitely is not! The purpose of the breakfast is to introduce the Section's committees and have the chair or another member of each committee explain the work of his or her committee and subcommittees. This is a great way to learn more about what the Section has to offer its members.

If you would like to have a Spring Meeting Host assigned to you, please respond by e-mail to Scarlett.Spence@bbraun.com or SChin@ny.whitecase.com with your name, company or firm name, address, phone and fax numbers and e-mail address **no later than March 11th, 2005**. Please feel free to contact Scarlett or Sylvia if you have any additional questions about the program.

For your convenience, a helpful hints guide for first time meeting attendees is attached. We are looking forward to seeing you in Nashville!