



Pennsylvania CLE

Credit Request Form

BA _____

PACLE • 5035 Ritter Road, Ste. 500 • PO Box 869 • Mechanicsburg, PA 17055
(800) 497-2253 • Fax (717) 795-2120

All attorneys seeking Pennsylvania CLE must complete Section B of this form and return it to PACLE, *along* with your ABA Uniform Attendance Certificate(s) *and* a check made payable to PACLE for the \$1.50 per credit hour attendance fee payment. **Please refer to Section C to calculate the correct attendance fee payment.** If you are attending an ABA event that provides more than one Uniform Certificate of Attendance, (Annual or Mid-Year Meetings for example) please attach all of them to this form and indicate in Section B, the total credit hours you are claiming.

Section A: Course Information

Activity Title: **2004 Antitrust Law Spring Meeting**
 Date: **March 31-April 2, 2004**
 Location: **Washington, DC**

ABA Course ID#: **04367**

Section B: Attorney Information

 Name (Please print)

 PA Attorney ID number

 Address

 City State Zip

 Phone Fax

By signing below, I certify that I attended the activity described above and am entitled to claim _____ substantive and _____ ethics CLE credit hours.

 Signature Date

I am enclosing check # _____ for \$ _____

I have enclosed _____ Uniform Certificate(s) Attendance.
 (For programs supplying more than one certificate.)

Section C: Attendance Fee Calculation

Pennsylvania grants one (1) CLE credit for each 60 minutes of attendance at an approved course. Pennsylvania requires a \$1.50 per credit hour attendance fee payment. This \$1.50 fee is also required for any portion of a credit hour.

Pennsylvania does not accredit programs shorter than one hour or in increments of less than a half hour. Please refer to the example below when calculating your attendance fees.

- ... 5.00 hours attendance = 5.00 hours credit = \$7.50
- 5.25 hours attendance = 5.00 hours credit = \$7.50
- 5.50 hours attendance = 5.50 hours credit = \$9.00
- 5.75 hours attendance = 5.50 hours credit = \$9.00
- 6.00 hours attendance = 6.00 hours credit = \$9.00
- 6.25 hours attendance = 6.00 hours credit = \$9.00
- 6.50 hours attendance = 6.50 hours credit = \$10.50
- 6.75 hours attendance = 6.50 hours credit = \$10.50
- 7.00 hours attendance = 7.00 hours credit = \$10.50
- 7.25 hours attendance = 7.00 hours credit = \$10.50
- 7.50 hours attendance = 7.50 hours credit = \$12.00
- 7.75 hours attendance = 7.50 hours credit = \$12.00
- 8.00 hours attendance = 8.00 hours credit = \$12.00
- 8.25 hours attendance = 8.00 hours credit = \$12.00
- 8.50 hours attendance = 8.50 hours credit = \$13.50
- 8.75 hours attendance = 8.50 hours credit = \$13.50
- 9.00 hours attendance = 9.00 hours credit = \$13.50
- 9.25 hours attendance = 9.00 hours credit = \$13.50
- 9.50 hours attendance = 9.50 hours credit = \$15.00
- 9.75 hours attendance = 9.50 hours credit = \$15.00
- 10.00 hours attendance = 10.00 hours credit = \$15.00 ...

To process your PACLE credit request as quickly as possible please make sure you have:

- Completed Section B.
- Attached your ABA Uniform Certificate(s) of Attendance.
- Enclosed your check made **payable to PACLE** for attendance fees. (see Section C)

Procedures for Pennsylvania Attendees

- All attendees who want their CLE credits reported to Pennsylvania will receive a PACLE Credit Request form. Please complete only one PACLE Credit Request form per attorney. Section B must be completed.
- Attendees should attach all of the ABA Uniform Certificate(s) of Attendance they receive at the program to the PACLE Credit Request form.
- The total hours claimed in Section B of the PACLE Credit Request form should equal the sum of the hours on all attached Uniform Certificate(s) of Attendance.
- Pennsylvania requires an attendance fee payment of \$1.50 per credit hour, or any portion thereof. Please refer to Section C to calculate the proper attendance fee payment for the hours claimed in Section B.
- All of the above information along with a check made payable to **PACLE** should be forwarded to:

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