

# REGISTRATION INFORMATION

## ADVANCE REGISTRATIONS

Your registration fee includes CLE, course materials, all sessions, breaks and the Thursday luncheon.

Please complete the attached registration form and return to the ABA with payment no later than **Friday, October 29, 2004**. Registrations must include payment to be processed. You are encouraged to register early, as attendance is limited. Registration fees will automatically be adjusted if the incorrect amount is submitted. Advance registrations received with payment by **Friday, October 29, 2004** will appear in the participant roster located on [www.abanet.org/antitrust](http://www.abanet.org/antitrust). Please bring your confirmation to the registration desk and pick up your badge and course materials.

## GROUP DISCOUNTS

Multiple attendees from a single firm or corporation will receive a 33% discount beginning with the second attendee. To receive the discounted fee, registrations must be received as a group, with a single payment for all registrations no later than **Friday, October 15, 2004**. Group discounts only apply if they are sent in by **Friday, October 15, 2004**. The discount for multiple attendees does not apply to government or academic registrants.

## CONFIRMATIONS

ABA members registering online will receive an electronic confirmation within one hour.

Non-ABA members or those registering via mail, will receive a detailed confirmation within 10 days after their registration is received and processed (provided complete information and appropriate payment was submitted) Please be advised that incomplete or incorrect information will delay the processing of registration forms.

If you have not received your confirmation after 10 days of submitting the form, please contact the Meetings and Marketing Coordinator at 312.988.5609. Please allow the estimated time given for confirmations prior to calling the Section to see if your registration has been received.

## ON-SITE REGISTRATION

On-site registration is available pending space availability. Course materials cannot be guaranteed for those registering after the cut-off date. If necessary, course materials will be mailed after the conference to those who registered after the cut-off.

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## CANCELLATION

Cancellations and refund requests must be submitted **IN WRITING** to the American Bar Association, Section of Antitrust Law on or before **October 29, 2004**. Refund requests will **ONLY BE ACCEPTED IN WRITING**. In the event of cancellation, a refund of the registration fee, less a \$50.00 administrative fee, will be granted only for written requests received by **October 29, 2004**. There will be no refunds granted after **October 29, 2004**. Cancellations should be faxed to the attention of Esther Martinson at 312.988.5637. Please allow 8 to 10 weeks after the conference for the processing of any refunds. The ABA reserves the right to cancel any conference or portion thereof and assumes no responsibility for personal expenses.

## SUBSTITUTIONS

Written requests for substitutions will be permitted prior to the conference and on-site at no additional cost. Please submit a request on firm letterhead to transfer the registration. Once the registration is substituted, it will not revert back to the original registrant. The substitute will only be eligible for CLE credit. The substitute and original registrant must work out the payment amongst themselves.

## JOIN THE ABA SECTION OF ANTITRUST LAW

The Fall Forum is one of the many educational conferences and networking opportunities that the Section of Antitrust Law offers our members throughout the year. As a Section of Antitrust Law member, you will have access to many benefits such as:

- First rate CLE conferences and publications.
- Free subscription to the Antitrust Magazine
- Networking opportunities via listservs, committees and conferences.

**Save \$\$** If you are a member of the ABA and would like to join the Section of Antitrust Law, you may register for this and other Section conferences at the Section member rate. Details for joining are on the registration form.