

GENERAL INFORMATION

MESSAGES

Messages for conference attendees should be phoned directly to the registration desk at **202.662.1230** and will be posted as they are received on a bulletin board near the registration desk. Messages will not be delivered into the meeting rooms. Please remember to check the bulletin board near the registration desk. It is the individual's responsibility to check the board for messages.

TAPE RECORDING

No audio recording or videotaping of any part of the conference will be permitted.

TRAVEL INFORMATION

Please make your airline reservations on the ABA Online Travel site where you automatically receive ABA airfare discounts from a variety of carriers and can view and purchase other low fare options including web fares. ABA Online Travel can be accessed from the navigation bar on the left of the ABA Website homepage.

With ABA Online Travel you have the option of charging your airline tickets directly to the ABA or to your personal credit card.

Visit <http://wcp.getthere.net/abaonlinetravel> or www.abanet.org.

Reservations can also be made through the ABA travel agency, Travelocity Business, who can automatically provide ABA airfare discounts. Please contact Travelocity Business at **1.866.321.8403**.

The following are the ABA discount codes under which your reservations need to be purchased in order to receive either the ABA percentage discount or zone fare.

American Airlines	ABA Code: 17715	800.433.1790
US Airways	ABA Code: 65163236	877.874.7687

METRORAIL www.mata.com

The Metrorail and Metrobus provide the safest, cleanest and most efficient public transportation when getting around Washington DC and the metropolitan suburbs.

RENTAL CARS

ABA members are entitled to special discounts by calling our premier provider, Hertz-Rent-A-Car at **800.654.3131**. Identify yourself as an ABA member to receive the discounted rate.

TAXI CABS

Washington DC, Virginia and Maryland taxi cabs are available at the exits of each terminal. Dispatchers are available at the exits to assist passengers.