

**American Bar Association  
Section of Antitrust Law**

**Help Your Attorney be a More Effective Antitrust Section Leader—  
A Brown Bag for Administrative Assistants to Section of Antitrust Law Leadership**

**Date: Wednesday, July 25, 2007**

**Time: 3:30 p.m. EDT**

Don't miss this first Brown Bag for Administrative Assistants to the Section of Antitrust Law Leadership. The purpose of this program is to provide key information about the Antitrust Section to assist you in supporting attorneys who are new or long-time members of the Antitrust Section leadership. This program will answer many questions, e.g. What is the Leadership Portal? How do I access it? What is the most effective way to register for Section events? What is the difference between the Leadership Directory and the Profile Book? What are the Section's policies on reimbursement? Who should I contact if I have a question on a particular topic?

**Moderator:** *Kathryn M. Fenton, Chair-Elect*

**Presenters:** *Allan Van Fleet, Committee Officer*

**ABA Section Staff:** *Joanne Travis, Section Director*

*Deborah Douglas-Assistant Director; Margaret Stafford-Meetings Director;  
Dusty Peters-Technology Specialist; Angelica Spyres-Meetings Manager;  
Diane Odom-Committee Administrator; Wendy Pickering-Meeting Planner;  
Cassandra Williamson, Office Administrator & Membership Assistant  
Patricia Harris-Meetings & Marketing Coordinator*

**Topics: Introduction to Antitrust Section**

- Leadership Portal
- Leadership Directory
- Leadership Profile Book
- ABA Listservs
- My ABA
- Brown Bag/Teleseminars Phone Lines
- Resources for submitting updated Committee webpage content

**ABA Antitrust Section Calendar and Events**

- Post-Annual Meeting
- Fall Forum
- Midwinter Meeting
- Spring Meeting



To register go to the ABA Section's website and click on the "Register Now" button and follow the instructions <http://www.abanet.org/antitrust/>. You must register online by 11:00 a.m. on Wednesday, July 25, 2007. The dial-in number will be forwarded to you by email.